



CONFERENCES & EVENTS

22 Upper Church Lane
Portadown
Craigavon
BT63 5JE

028 3833 3076
seagoe.com



Why choose the **Seagoe Hotel**?

We are dedicated to providing high quality facilities that meet your objectives, whether you're organising a conference, meeting or event.

Our priority is to create a space which encourages inspiration and innovation through our dynamic and flexible facilities.

We can accommodate you and your delegates whatever your needs, in versatile meeting spaces with capacity for any number between 2 and 500 delegates.

Our rooms can be adapted to suit your requirements, whether you need a boardroom or an auditorium – just let us know what you need for your event and we will be happy to help.

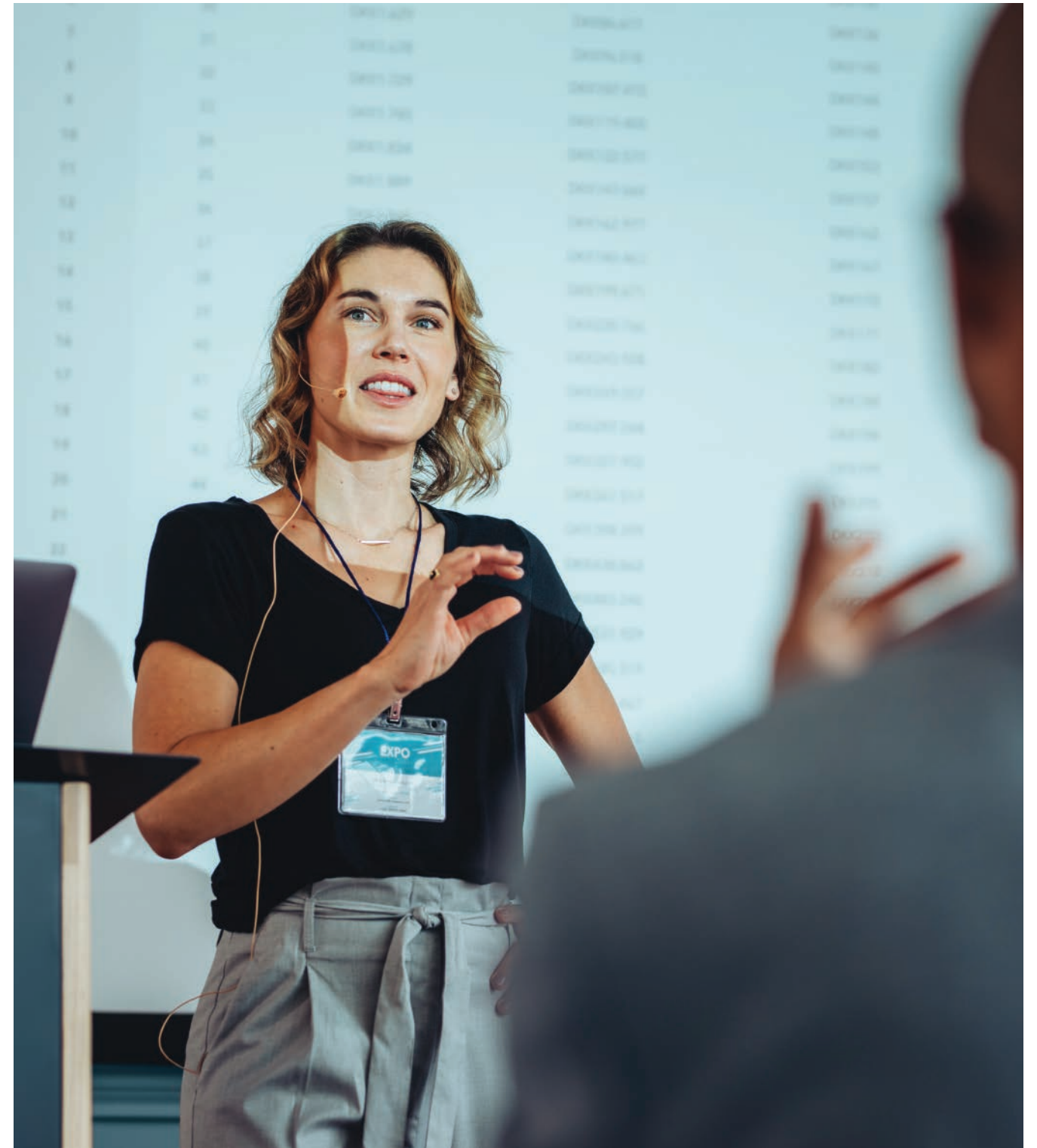
We provide all the essentials you will need to run a successful event, including audio-visual equipment, super-fast Wi-Fi, stationery, refreshments and ample free parking.

Our excellent function menus offer an extensive selection of catering options

The Seagoe has a dedicated team on hand on the day of your event to confirm your arrangements, assist with any last-minute requests and to provide support throughout the day.

Our flexible and well-equipped event spaces make The Seagoe Hotel one of the best venues in County Armagh for meetings and conferences, with free parking for 140 cars.

The Seagoe's award winning Events Team will take care of all the details, ensuring a stress-free day for you and your delegates.



“ Seagoe Hotel is proud to be an award winning ‘Ulster Conference & Business Hotel of the Year’.”



FACILITIES

Exclusive Conference & Events Centre with own access and entry point

Temperature controlled suites

State of the art high spec Audio-Visual equipment throughout all conference suites

Private dining facilities, bar and lounge area and private bathroom facilities

Outdoor & indoor break out areas

The Courtyard Bar & Restaurant

Balcony Bar

Lobby Lounge & Gardens

34 bedrooms all recently refurbished (special accommodation rates for delegates)

Complimentary super-fast Wi-Fi

Complimentary car parking

SEAGOE FUNCTION ROOMS

Seagoe Function Rooms provide our clients with a choice of well-equipped room, suitable for any conference, meeting, or event.

The Oaks Suite, with a capacity of up to 600 guests, is the ideal venue for your event, be it sales conferences, training days, gala dinners, awards ceremonies, wedding anniversaries, concerts and social events.

The Gallery is our recently renovated more intimate suite, catering for events up to 100 people, ideal for conferencing, meetings and events, with its own private outdoor terrace. Max capacity 100.

Contact our Events Team and they will be delighted to discuss your requirements.

GALLERY Suite & Terrace

A beautiful function room with its own lounge area and outdoor terrace.

Maximum Capacity

60

⦿AKS SUITE

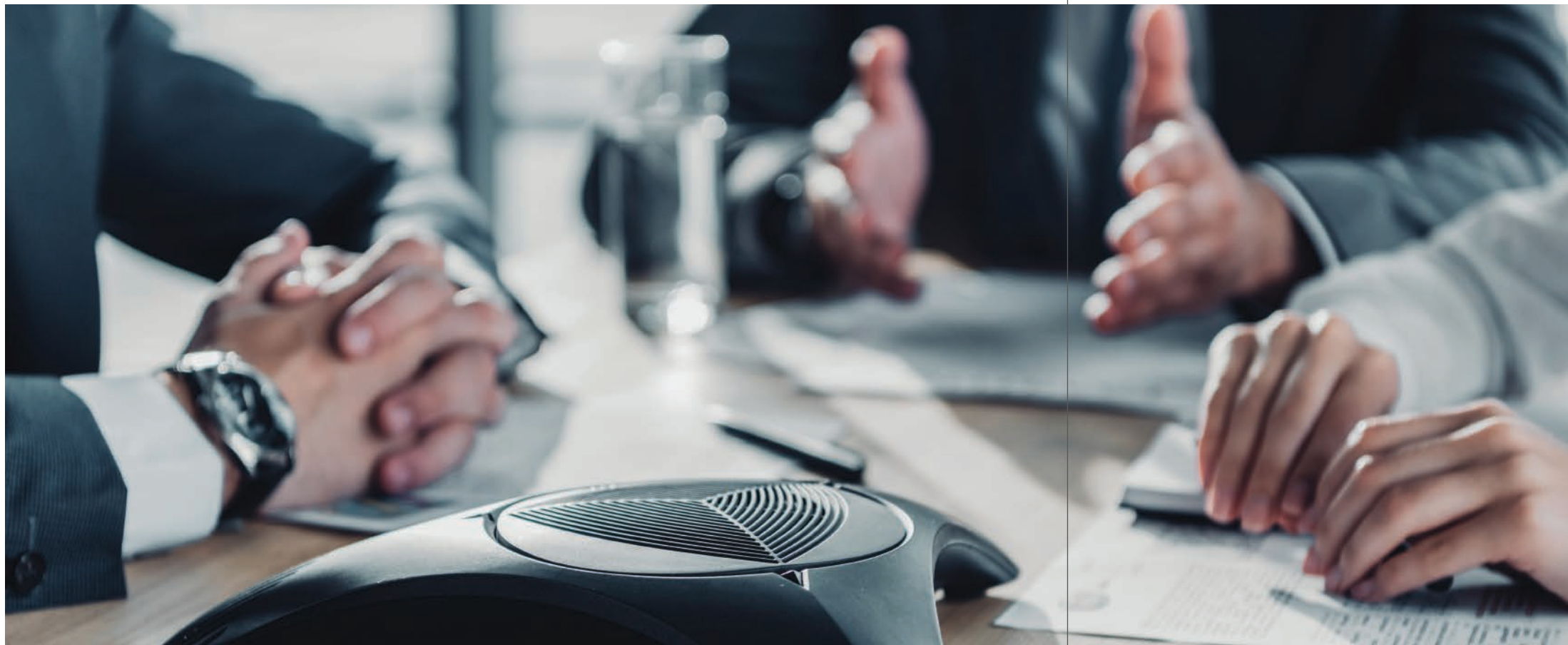
The Oaks Suite is our main banqueting room with a fantastic space which can accommodate up to 600 delegates.

The suite can be split to accommodate reduced numbers for smaller conferences.

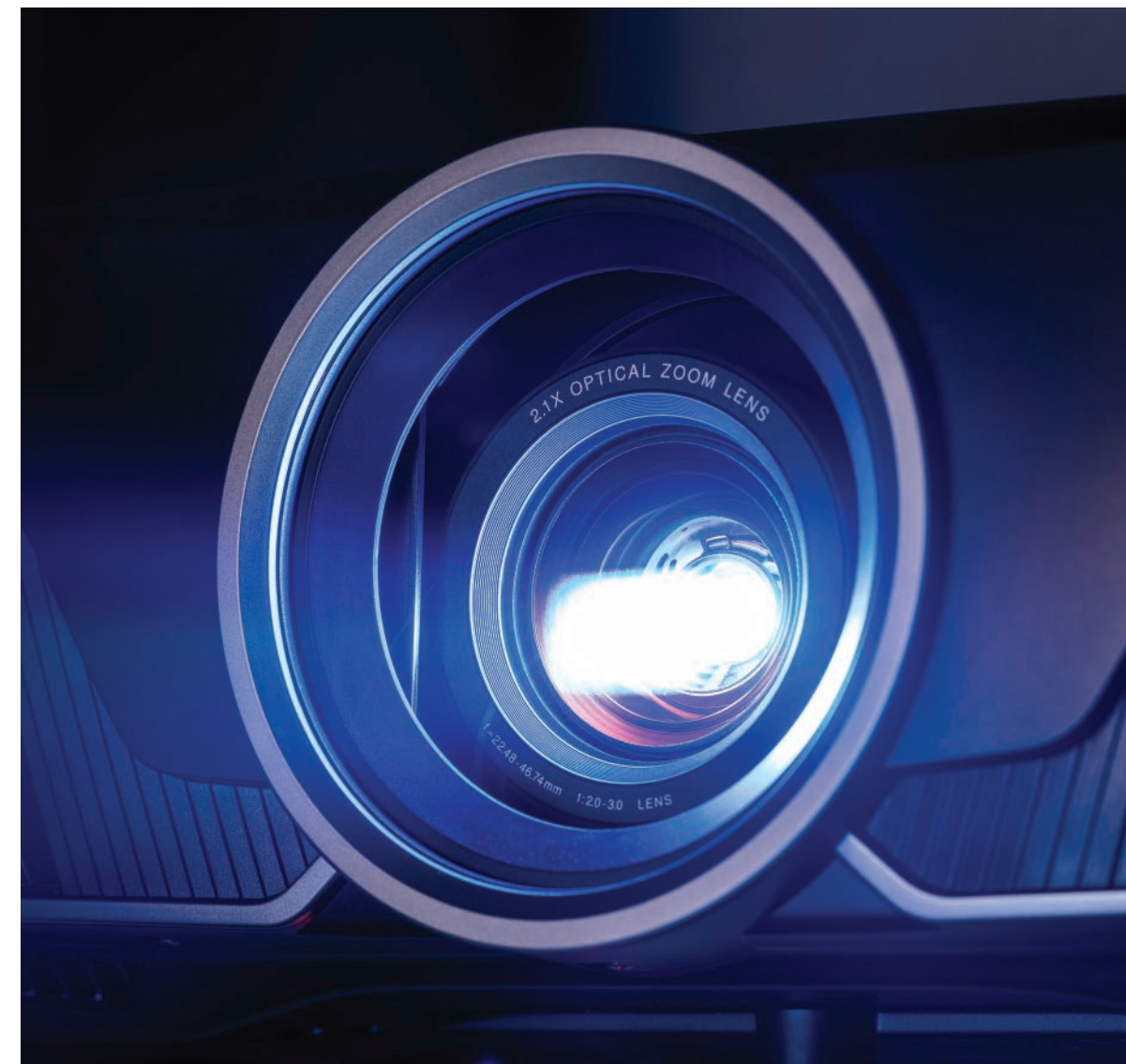
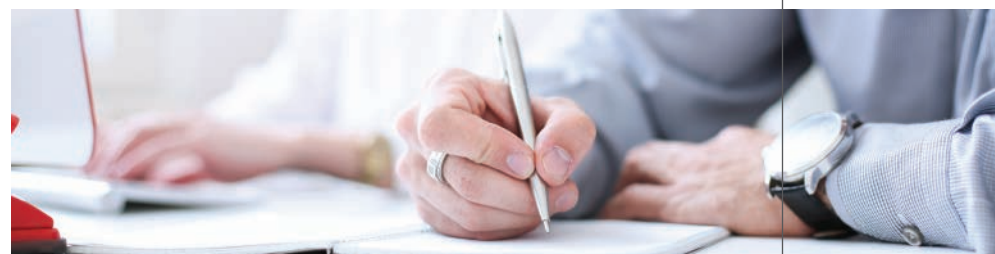
All splits contain equal capabilities for AV & equipment.

Maximum Capacity

600

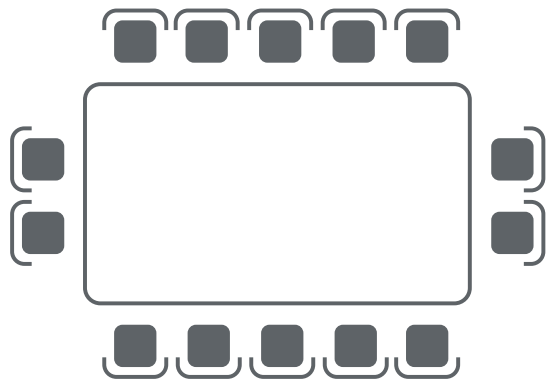
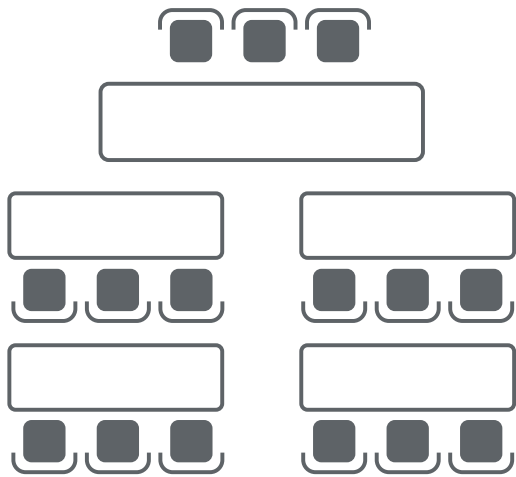
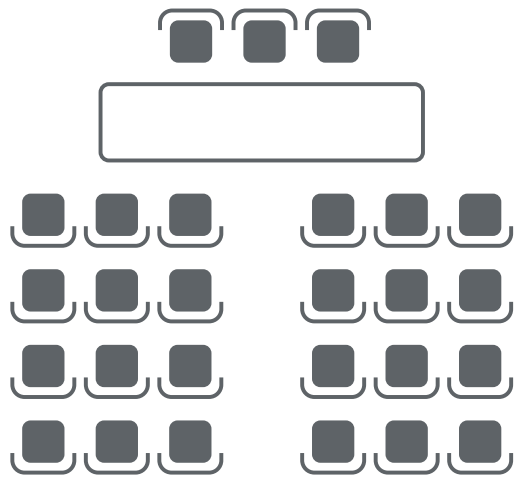


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LAYOUT STYLES

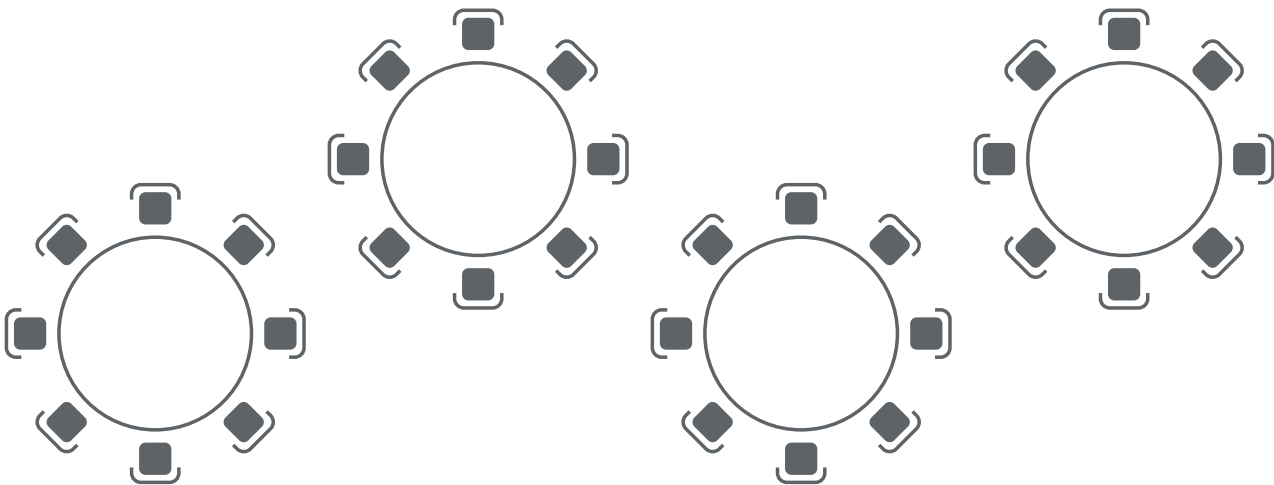
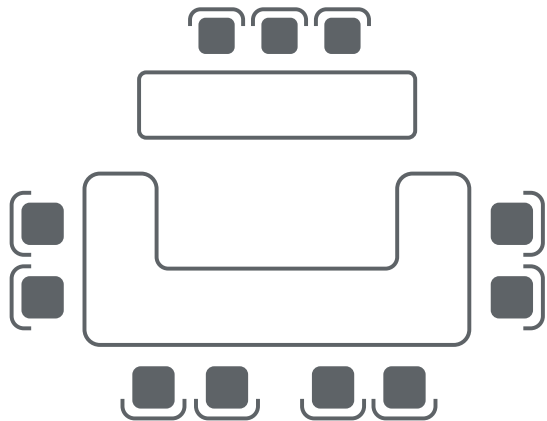
Theatre Style



Boardroom Style

Classroom Style

U-Shaped Style



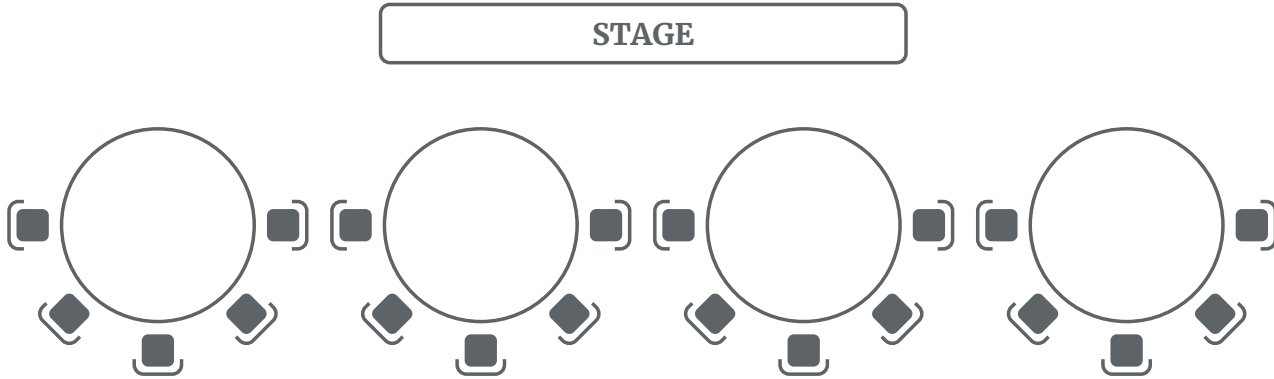
Banquet Style



Our experienced events team can advise on the most appropriate layout style for your conference & event.

Call: 028 3833 3076 | Email: events@seagoe.com

Cabaret Style



ROOM CAPACITIES

	Theatre	Banqueting	Cabaret	Boardroom	U-shape	Classroom
Oaks Full (Stage)	600	380	200	50	50	50
Oaks Full (No Stage)	650	420	240	50	60	60
Oaks 3/4 (Stage)	500	300	180	50	50	50
Oaks 3/4 (No Stage)	550	320	200	50	40	40
Oaks 1/2 (Stage)	300	200	120	35	30	30
Oaks 1/2 (No Stage)	320	220	140	35	35	35
Oaks 1/4 (Stage)	100	100	60	30	25	25
Oaks 1/4 (No Stage)	60	120	80	30	30	30
Gallery	60	48	36	25	25	25

ROOM HIRE RATES

	4 Hours Plus	0-4 Hours
Oaks Full (Stage)	£850	£550
Oaks Full (No Stage)	£800	£500
Oaks 3/4 (Stage)	£750	£450
Oaks 3/4 (No Stage)	£700	£400
Oaks 1/2 (Stage)	£550	£350
Oaks 1/2 (No Stage)	£500	£300
Oaks 1/4 (Stage)	£400	£250
Oaks 1/4 (No Stage)	£350	£200
Gallery	£400	£250



Our experienced events team can advise on the most appropriate room for your particular conference & event.

Call: 028 3833 3076
Email: events@seagoe.com



INCLUDED:

ADDITIONAL SERVICES:

Private Function Suite
Private Bar and Bathroom Facilities
Tables and Chairs in specified layout
White Table Linens
Water Jugs and Glassware
Signage from Reception to Room
2 x Extension Leads
Pen and Headed Paper

ITEM	PRICE PER ITEM
Wireless Microphone	£60
Flipcharts	£15
Projector/Screen Hire - includes HDMI Cable	£60
Additional Extension Lead Hire	£5.00 per lead
Printing Services - Black And White	£0.10 per sheet
Printing Services - Colour	£0.40 per sheet
Photocopying Services - Black & White	£0.10 per sheet
Photocopying Services - Colour	£0.40 per sheet

CATERING OPTIONS



BREAKFAST OPTIONS

FULL BREAKFAST - £17.95
Includes Continental and Cooked Breakfast (7 Items)

COOKED BREAKFAST - £11.95

CONTINENTAL BREAKFAST - £8.95

BREAKFAST BAPS - £8.95
(2 fillings - Choose Bacon, Sausage and Fried Egg)

Breakfast prices are per person
Freshly brewed tea or coffee for £1.00 per person

BUFFET OPTIONS

SET FINGER BUFFET
Sandwiches or Filled Sub Rolls
Sausage Rolls
Beef Burger Sliders
Cocktail Sausages
Vegetarian Spring Roll
Mini Hot Dogs
Vegan Burger Sliders
CHOICE OF 3 - £13.95 PER PERSON

DELUXE FINGER BUFFET
Choose from our extensive Finger Buffer Menu
3 OPTIONS - £14.95
5 OPTIONS - £16.95
All prices are per person and include freshly brewed tea and coffee

FORK BUFFET
Choose from our Fork Buffet Menu
Served with breads and choice of 2 sides
1 MAIN COURSE - £16.95
2 MAIN COURSES - £18.95
ADD DESSERT - £4.95

REFRESHMENTS & LIGHT BITES
Tea & Coffee - £3.00
Tea, Coffee & Biscuits - £3.95
Tea, Coffee & Scones or Traybakes - £4.95
Tea, Coffee & Sandwiches - £6.95
Soup & Sandwiches or Filled Sub Rolls with Tea & Coffee - £9.95
Individual Fruit & Yoghurt Pots - £4.00
Fruit Platters - £4.00
Homemade Granola Bars - £1.95
Mini Fruit Pots - £3.00
Blueberry Oatcakes - £1.50
Mixed Soft Drinks - £2.50
Still or Sparkling Water - £2.50
Jugs of Cordial - £2.00 each
Energising Smoothies - £3.95

All prices are per person except where otherwise specified

CATERING MENUS

BANQUETING

We can provide a bespoke banqueting menu for your corporate dinner.
Please contact our Events Team for further information

FINGER BUFFET MENU

Cocktail Sausages
Sausage Rolls
Chicken Goujons
Selection of Freshly Made Wraps & Filled Sub Rolls
Selection of Bite Sized Sourdough Pizza
Beef Burger Slider, Irish Cheddar & Ballymaloe Relish
Crispy Salt & Chilli Chicken, Asian Slaw & Curry Mango
Cones of Portavogie Scampi
Sweet Cured Belly Bites

VEGETARIAN OPTIONS
Vegetarian Selection of Bite Sized Sourdough Pizza
Vegan Burger Slider with Vegan Mayo Ballymaloe Relish
Mini Goats Cheese Quiche
Marinated Tomato & Black Olive Bruschetta
Breaded Mushroom with Garlic Mayo
Vegetable Spring Rolls
Vegetarian Wraps & Filled Rolls

SWEETS
Profiteroles with Chocolate & Salted Caramel Sauce
Mini Lemon Meringue Pie
Baby Strawberry Pavlova
Chocolate Brownie Bites

FORK BUFFET MENU

BEEF OPTIONS
Beef Goulash
Beef Lasagne
Beef Stroganoff
Classic Beef Bourguignon
Cottage Pie
Authentic Crispy Salt & Chilli Beef
Authentic Indian Beef Curry

CHICKEN OPTIONS
Irish Chicken Fillets, Braised Leeks, Mushrooms, Pancetta & White Wine Cream
Panko Breaded Chicken Fillets with Garlic Butter
Thai Green Curry
Authentic Indian Chicken Curry
Sweet & Sour Chicken
Chicken, Smoked Bacon & Mushroom Carbonara

PORK OPTIONS
Maple Glazed Pork Loin, Caramelised Apples & Grain Mustard Cream Sauce
Medallions of Pork Fillet, Wild Mushroom & Truffle Cream

FISH OPTIONS
Native Seafood Pie, Topped with Irish Cheddar Mash & Herb Crust
Herb Crusted Irish Salmon Fillet, Buttered with Local Greens, White Wine, Lemon & Herb Cream

VEGETARIAN OPTIONS
Roasted Mediterranean Vegetable Lasagne
Vegetable Carbonara
Salt & Chilli Tofu, Asian Stir Fry Vegetables with Sesame, Maple & Soy Dressing
Authentic Indian Vegetable Curry

SIDE SALADS
Gem Lettuce, Parmesan, Croutons & Creamy Caesar Dressing
Dressed Leaves Salad
Tomato & Red Onion
Beetroot & Balsamic
Orzo Pasta Salad
Waldorf Salad

SIDES
Triple Cooked Chips
Skinny Fries
Baby Boiled Potatoes with Minted Butter
Sautéed Garlic Comber Potatoes
Cajun Roasted Wedges with Sour Cream & Sweet Chilli
Buttery Mash
Roast Root Vegetables
French Beans with Bacon & Roasted Red Pepper
Braised Rice

DESSERT
Profiteroles with Chocolate and Salted Caramel Sauce
Selection of Individual Ice Creams
Individual Lemon Meringue Tartlet
Strawberry & Cream Pavlova News
Baked Chocolate Brownie Bites

Please inform us of any allergies or special dietary requirements
and we will be happy to accommodate you.

ACCOMMODATION

Seagoe Hotel is centrally based in County Armagh, with easy access just off the M1 Motorway and free onsite parking. Perfect for conferencing, Seagoe is also the ideal base for your corporate team building event, with many activities available in the immediate surrounding area.

Our 34 bedrooms have all ben cleverly designed to ensure that our guests have a comfortable stay, whatever the purpose of their visit.

We offer fast and free Wi-Fi, room service and luxury bedding for the perfect night’s sleep, a fantastic shower and thoughtful extras to enhance your stay.

- Luxury bathroom toiletries
- Accessible bedrooms and facilities with lifts to all the floors
- Early check-in and late check-out can be arranged
- Free & unlimited Wi-Fi
- Family friendly and family services; cots and changing facilities
- 24-hour Front Desk services
- Business services; printing and photocopying
- Complimentary secure, on-site carpark
- 30 minutes from Belfast City Centre
- 35 minutes from George Best Belfast City Airport



DAY DELEGATE RATES

FULL DAY CONFERENCE – DAY DELEGATE RATE

Minimum of 15 Guests

- Inclusive of
- Room Hire
 - Projector and Screen
 - Tea, Coffee, and Scones on arrival
 - Sandwiches and Wraps with Tea and Coffee (lunch break)
 - Tea, coffee, and shortbread (afternoon break)
 - Selected set up
 - Stationary
 - Superfast Wi-Fi
 - Access to outdoor and indoor breakout areas
 - Water glasses and water jugs

£32.00 PER PERSON

WITH UPGRADED LUNCH TO SET FINGER BUFFET – £38.00

SET FINGER BUFFET

Choice of three, served with friendly brewed tea and coffee

- Sandwiches
- Sausage Rolls
- Beef Sliders
- Cocktail Sausages
- Vegetarian Spring Rolls

OVERNIGHT CONFERENCE – DAY DELEGATE RATE

Minimum of 15 Guests

- Room Hire
- Projector and Screen
- Tea, Coffee, and Scones on arrival
- Sandwiches and Wraps with Tea and Coffee (lunch break)
- Tea, coffee, and shortbread (afternoon break)
- Selected set up
- Stationary
- Superfast Wi-Fi
- Access to outdoor and indoor breakout areas
- Water glasses and water jugs
- Overnight stay; bed and breakfast
- 2 Course evening meal (set menu)

FROM £165 PER PERSON (SINGLE ROOM)

FROM £99.00 PER PERSON (TWIN ROOM)